

STAMBOURNE PARISH COUNCIL

18 

Minutes of the meeting held on Thursday 19 July 2019 at 7.30pm in the village hall, Stambourne

PRESENT:

Mr Martyn Fall (Chair)
Mrs Val Kerrison

Mr Michael Crago
Mr Neil Pyman

CLERK:

Mrs Deborah Hilliard

There was one member of the public present who wanted to discuss Community Speedwatch. Mr Bambridge proposed that a Community Speedwatch scheme be implemented and advised he had had responses from members of the community who would be interested in volunteering.

19/51 Apologies for Absence

Apologies were received and accepted from Cllr Van Dulken, Andrew Drysdale, Karen Grant and Vanessa Young.

19/52 Declaration of Interests, personal or prejudicial

Neil Pyman declared an interest in agenda item 6.

19/53 Minutes of the meeting held on 16 May 2019

The minutes of the meeting held on 16 May 2019 were agreed as a correct record and signed.

19/54 Matters Arising

None.

19/55 Pavilion

- *Kitchen Refurbishment* – The works have now been completed. It was agreed the new kitchen makes the pavilion more attractive and usable. The following items are needed just to finish off – kitchen bin, a new first aid box and hand paper towel holders. Martyn will get these. It was agreed that further signage is not required but the booking conditions will be reviewed and adapted. Debbie will do this.
- *Floor Cleaning* – It was agreed to explore the various cleaning options available and review after Bonfire Night.
- *Use of Bouncy Castles* – Debbie had recirculated the response from the insurance company. The response from Andrew was awaited. It was agreed that a disclaimer be added to the booking conditions "If any User wishes to use on site



any hazardous item ie., bouncy castles, they must ensure they have adequate insurance."

- *Heating* – Martyn will look at options and report back to the next meeting.
- *Holiday Club use* – Parish councillors had seen the email from the parishioner who would like to run a children's holiday club in school holidays. It was agreed that the parish council makes clear that she is only booking the pavilion from the parish council. The parish council will not be responsible for the provision of a holiday club and it is the parishioner's responsibility to ensure she has appropriate qualifications and insurance. Debbie will draft a response and circulation to parish councillors before issuing.
- *CIF Micro-Grants* – It was agreed that Debbie will put forward applications for the following:-
 - A new fridge for the pavilion.
 - A plaque to dedicate the pavilion refurbishment to Mr Wright.
 - A plaque to dedicate the memorial oaks to those on the war memorial.

Martyn will obtain quotes for these.

It was agreed to discuss item 7 Highways at this point of the agenda as Mr Bambridge had his two young children with him.

19/56 Highways

Community Speedwatch – Martyn advised that the Parish Council have had ongoing discussions with ECC over a period of time regarding the issue of vehicles speeding through the village. The 30mph is not enforced. After discussion it was agreed that an item asking for volunteers to help with a community speedwatch would be put in the newsletter. Mr Bambridge agreed to act as co-ordinator for this.

Mill Road Closure – It was noted that Anglian Water are going to close the road in August for 4 days. This will be right in the middle of harvest. Debbie will contact Anglian Water to try and get more information.

19/57 Playing Field

Grass Cutting – Debbie had received initial expressions of interest in taking this over from 4 people. Two had since withdrawn and one had not replied. It was therefore agreed that preliminary discussions would take place with the one person left. Debbie will make contact with them and arrange a joint meeting on site ahead of the September Parish Council meeting.

Repair to Play Equipment – Debbie had received and circulated a quote from Playdale to repair the wooden play frame. It was agreed to proceed with the repair. Debbie will contact Playdale and notify them of the decision. It was agreed that the play equipment inspection be held over until the repair is completed.

Woodchips – The parish council thanked Andrew who had provided and spread some new woodchips on the safety surface.

Play Equipment – There was a discussion around some refurbishment of the play equipment. It was agreed that Debbie will obtain some catalogues and price lists. This would also require grant funding.

19/58 Footpaths

Debbie has reported in the bridge on footpath 13 and sent photographs.

19/59 Planning

No planning matters to report.

19/60 Telephone Box at Church Road

A volunteer has come forward and offered to repaint the telephone box. Debbie will contact Vicky Dowling who has the paint ready to paint the box in Chapel End Way and liaise regarding use of the paint.

19/61 Correspondence

A thank you letter has been received from the Neighbourhood Watch regarding the donation made by the Parish Council.

19/62 Documents

Debbie has attended training at the EALC regarding updating the Standing Orders. She will review the documents over the summer and report back to the September meeting. The cost of the training was shared with Birdbrook Parish Council.

19/63 Finance

Accounts Paid

Eon	£33.40
Anglian Water	£36.27
Zurich Insurance	£807.14
Melford Accounting	£75.00
Paul Clark Printing	£84.00
M&N Pyman (1 st verge cut)	£723.60
Zurich Insurance (change to pavilion value)	£155.08
Community Heartbeat Trust	£99.60
Neighbourhood Watch (replace incorrect cheque)	£50.00

Accounts to be paid

Paul Gill (pavilion kitchen)	£5,100
To move bequest from reserve account	£2,000
Mr M Fall (reimburse for pavilion kitchen items)	£195.98

Monies Received

Bank interest	£3.03
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Pavilion hire x 2 £40.00

Monies to be Received

Pavilion hire not paid x 1 £10.00
VAT return £1,598.95

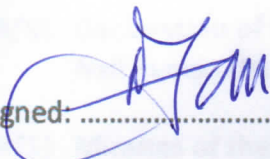
Estimated balances at

Balance of Current Account £13,063.10
Balance of Business Reserve Account £ 6,074.00
Total £19,137.10
Balance of Bonfire Fund £ 6,372.95
Balance of General Fund £12,764.15

19/64 Date of Next Meeting

The next meeting will take place on Thursday 19 September 2019 at 7.30pm in the village hall.

There being no further business to discuss the meeting ended at approximately 8.30pm

Signed: 

Dated: 19 Sep 19